

# FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT

## Meeting Agenda

September 5, 2009 9:00 am  
Fallen Leaf Fire Station  
241 Fallen Leaf Road  
Fallen Leaf Lake, CA

***Public may call 218-486-1616, access code 929580# to listen / participate in all or portions of the meeting. Board Members will make every effort to adhere to time guidelines listed. If there are no phone participants in the first 30 minutes of the open session of the meeting the line will be disconnected.***

Dana Clark, President  
Directors: Bates, Kraft, Thaden, Thomas

9:00 am Call to Order and Roll Call

Administrative Matters – President 9:00 am – 10:00 am

- A. Public Comments - Opportunity for Public Comments Regarding Items Not on Agenda
- B. Approval of Minutes of July 3, 2009, July 4, 2009 and August 15, 2009
- C. Treasurer's Report – Patsy Miller
- D. Discussion and Motion to Approve General Fund (Administrative) and Parks and Recreation Budgets
- E. Status of Fire Master Plan Committee – Eric Thaden. Update on progress to date and proposed meeting schedule
- F. General Manager Report – Tom Barnes. Brief update on Fire and Parks and Recreation activities.

Old Business 10:00 am – 11:00 am

- A. Update on TRPA Outstanding Compliance Issues - Terri Thomas. Progress through September 5, 2009 on requirements and timeline to obtain TRPA signoff on community area.
- B. Discussion and Motion to Proceed with the CSD Model for Operation of the Store / Café and Marina or to Adopt Revised Contract and Terms with Fallen Leaf Landing, Inc (FLLI) as Concessionaire for Operation of the Store / Café and Marina - Dana Clark. Following extensive discussion at the

August 15<sup>th</sup> meeting, this item was tabled to the September 5<sup>th</sup> meeting at the request of Director Kraft.

New Business      11:00 am – 11:30 am

- A. Discussion and Motion to Approve General Manager Job Description at Next CSD Meeting – Terri Thomas. General Manager Job description to be developed for approval at next CSD meeting. Upon approval the Board will accept applications for the position. The current interim general manager position runs through December 31, 2009.
- B. Discussion and Motion to Proceed with the Hiring of a Fire Chief in Accordance with the Fire Department Master Plan – Eric Thaden. Following community input the Fire Department Master Plan Committee will develop fire chief job description for approval at next CSD Board meeting. Upon approval of the Fire Chief Job description, the position will be advertised in accordance with applicable legal requirements.

Adjourn 11:30 am

In order to facilitate a neutral and equitable environment for all, we will run the meeting with the following guidelines:

- A time limit may be imposed for some topics
- You may not pass your time to others – we want to hear from different individuals
- No speaking unless recognized by meeting chair
- No clapping, cheering, talking – be respectful of all opinions
- Meeting chair may excuse any attendees for failure to adhere to these guidelines

**Remember the Fallen Leaf Fire Department  
Volunteer Barbeque at  
Baby Beach starting at 1:00 pm**